

ENFIELD TOWN COUNCIL
Acting in its capacity as
WATER POLLUTION CONTROL AUTHORITY
NOVEMBER 17, 2014

A meeting of the Water Pollution Control Authority was called to order by Chairman Kaupin in the Enfield Room of the Enfield Town Hall, 820 Enfield Street, Enfield, Connecticut on Monday, November 17, 2014. The meeting was called to order at 5:30 p.m.

ROLL-CALL – Present were Commissioners Arnone, Bosco, Cekala, Deni, Edgar, Hall, Kaupin and Lee. Commissioners Mangini and Szewczak were absent. Commissioner Stokes entered at 6:30 p.m. Also present were Town Manager, Matthew Coppler; Assistant Town Manager, Derrik Kennedy; Town Clerk, Suzanne Olechnicki; Director of Finance, Lynn Nenni; Director of Public Works, Jonathan Bilmes; Courtney Hendricson, Assistant Town Manager of Development Services

MINUTES OF PRECEDING MEETING

MOTION #6203 by Commissioner Hall, seconded by Commissioner Arnone to accept the minutes of the September 2, 2014 Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #6203** adopted 8-0-0.

OLD BUSINESS

There were no Old Business items on the agenda.

NEW BUSINESS

There were no New Business items on the agenda.

ITEMS FOR DISCUSSION

Discussion: Irrigation Credit

Mr. Coppler stated if WPCA accepts giving a credit to homeowners for significant water use related to irrigation, the first step would be to mail a packet to sewer users. He noted the user/owner would have to submit a request for a bill adjustment by January 15, 2015. He noted when they receive the first big batch of requests, a subcommittee of WPCA members and staff would review those requests.

Commissioner Deni questioned whether this also applies to breweries, and Mr. Coppler stated a regular brewery produces a lot more waste than what might be expected. He

noted a sewer meter could be used in this instance. He reiterated this is just for those people that have significant usage based upon an irrigation system.

Mr. Coppler stated the subcommittee reviewing requests would make a recommendation to the whole of the WPCA to credit those individuals for which they approved the adjustment. He noted that would involve a resolution, which lists all the accounts/amounts that will be credited, and the WPCA would vote on that resolution.

He stated when a resolution is adopted, the information is transmitted to the billing company, and they produce a new bill for that quarter which reflects the adjustment. He recommended providing credit, rather than issuing checks.

Commissioner Deni questioned whether this will be a one-time deal, or will it be all the time. Mr. Coppler responded this is a draft version, and the first part of the packet includes a letter explaining the WPCA will be giving a one-time credit. He noted so far this only involves installed irrigation systems. He noted there's another class of irrigation system which involves a hose and sprinkler, and if the WPCA wishes to expand to include this class, they can do so.

Commissioner Bosco stated his belief it should be all inclusive for now, and next year people can install a meter if they wish. Mr. Coppler noted the last paragraph of the cover letter recommends that a meter be installed if there's significant usage.

Commissioner Arnone stated it would be easier to include everyone now.

Commissioner Arnone questioned the budget impact to the Town as a result of these credits. Mr. Coppler stated previously they didn't have individual account information for their analysis, and everything was constructed based upon aggregate numbers.

Commissioner Arnone stated he'd like to know that they have enough money to operate for the first year. Mr. Coppler stated he'd only be able to provide estimates as to what the dollar impact might be because there isn't enough information to do an analysis since they don't know how many people will actually apply for a credit. He added there will be an impact because that's money they intended to use to buy down the capital costs.

Mr. Coppler stated in their adjustment policy at this time, there is a percentage whereby they wouldn't provide a credit for anything below a certain percentage.

It was agreed to go with 20% of the two-year average.

Commissioner Hall raised the issue of landlords who don't pay their water bills, but they get the sewer use bills because they're the owners. She noted in some instances a tenant may be watering a lawn in a single family rental.

It was agreed to go with Mr. Coppler's recommendation to provide the adjustment through a credit rather than the issuance of a check.

It was agreed if someone lived at a property less than two years, they will provide documentation to that effect in writing.

It was agreed to use a date of January 30, 2015 by which adjustment requests must be post marked or hand delivered to the Finance Department.

It was agreed the mailing would include the letter, the adjustment request form, the deduct information and pool fill adjustment form.

Chairman Kaupin suggested they have a rotating subcommittee.

MISCELLANEOUS

There were no items under Miscellaneous.

ADJOURNMENT

MOTION #6204 by Commissioner Hall, seconded by Commissioner Cekala to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #6204** adopted 9-0-0, and the meeting stood adjourned at 6:56 p.m.